



**Promenade Tower Nelson Apartments, LLC**  
**Rental Application - Required Information/Documentation**

Please provide the following information for all persons who will be occupying the apartment and for those who will be responsible for paying the rent as well.

1. A \$20.00 money order (**per applicant**) made payable to Nelson Management Group for a full credit report/background check.
2. A copy of two (2) most recent tax returns.
3. Four (4) most recent pay stubs, pension letter, or social security award letter. If self-employed, verified letter from accountant and copy of Schedule C.
4. Tenant Leger from your management company (last 12 months) or if you live in a private house, last twelve months of canceled rent checks.
5. Government issued ID i.e. Driver's License or DMV IDcard.

Other items such as bank statements and letters verifying employment and salary are also helpful. For any questions regarding the above you can contact Stacey Molina (718) 997-9500 ext. 113.

Tenant(s) annual household income must be **40 TIMES THE MONTHLY RENT.**

Promenade Apartment participates in a New York City program preserving workforce and middle income housing. Due to this, certain income limits apply based on household size for incoming tenants when they move in. There are three income tiers at the property. Please see below for the **MAXIMUM** income allowable for tenant households upon moving in to the property for each income tier.

<u>HH Size</u>	<u>Maximum Annual Income (100%)</u>	<u>HH Size</u>	<u>Maximum Annual Income (155%)</u>	<u>HH Size</u>	<u>Maximum Annual Income (165%)</u>
1	\$83,600	1	\$129,580	1	\$137,940
2	\$95,500	2	\$148,025	2	\$157,575
3	\$107,400	3	\$166,470	3	\$177,210
4	\$119,300	4	\$184,915	4	\$196,845
5	\$128,900	5	\$199,795	5	\$212,685
6	\$138,400	6	\$214,520	6	\$228,360
7	\$148,000	7	\$229,400	7	\$244,200
8	\$157,500	8	\$244,125	8	\$259,875

**EQUAL HOUSING OPPORTUNITY**



NelsonManagement Group, Ltd.