



Rental Application - Required Information/Documentation
3240 Henry Hudson Pkwy E.
Riverdale, NY 10463

Please provide the following information for all persons who will be occupying the apartment and for those who will be responsible for paying the rent as well.

1. A \$20.00 money order (per applicant) made payable to Nelson Management Group for a full credit report/ background check.
2. A copy of the most recent year's complete federal and state tax returns including all W-2's and 1099's.
3. Four to six most recent consecutive pay stubs.
4. Employment Verification Form.
5. All adult household members must execute two copies of IRS Form 4506-T.
6. Applicant(s) must complete an IRS Form 4506.
7. Applicant(s) must complete a New York State DTF-505.
8. All household members must complete a certification of assets form. Must be signed and notarized.
9. Tenant Rent Ledger from your current Management Office (Last 12 Months) or last twelve (12) months canceled rent checks if you live in a private home.
10. Government Issued ID i.e. Driver's License or DMV ID card.

Tenant(s) annual household income must be 35 TIMES THE MONTHLY RENT

Other items such as bank statements and letters verifying employment and salary are also helpful. For any questions regarding the above you can contact Stacey Molina (718) 997-9500 ext. 113.

55% AMI		65% AMI		100% AMI		125% AMI		150% AMI		165% AMI	
<u>Maximum</u>		<u>Maximum</u>		<u>Maximum</u>		<u>Maximum</u>		<u>Maximum</u>		<u>Maximum</u>	
HH Size	<u>Annual Income</u>	HH Size	<u>Annual Income</u>	HH Size	<u>Annual Income</u>	HH Size	<u>Annual Income</u>	HH Size	<u>Annual Income</u>	HH Size	<u>Annual Income</u>
1	\$51,370	1	\$60,710	1	\$93,400	1	\$116,750	1	\$140,100	1	\$154,110
2	\$58,740	2	\$69,420	2	\$106,800	2	\$133,500	2	\$160,200	2	\$176,200
3	\$66,060	3	\$78,070	3	\$120,100	3	\$150,130	3	\$180,150	3	\$198,170
4	\$73,370	4	\$86,710	4	\$133,400	4	\$166,750	4	\$200,100	4	\$220,110
5	\$79,260	5	\$93,670	5	\$144,100	5	\$180,130	5	\$216,150	5	\$237,770
6	\$85,140	6	\$100,620	6	\$154,800	6	\$193,500	6	\$232,200	6	\$255,420
7	\$91,030	7	\$107,580	7	\$165,500	7	\$206,880	7	\$248,250	7	\$273,080
8	\$96,860	8	\$114,470	8	\$176,100	8	\$220,130	8	\$264,150	8	\$290,570

EQUAL HOUSING OPPORTUNITY

